

SCR 90259 - Transfer an Employee to become a Contingent Worker

Application/Module	EmpowHR 9.0	Test Script Author	James Johnson	
Test Phase	QA - Release 3 / Build 2	Test Type	Initial / Retest	
Function	90259 - Person Model	Test Executed By		
Test Case Description	Transfer an Employee to become CWR	Execution Date(s)		
Data Prerequisite		Test Script Execution Status	Pass / Fail	
Test Step #	Test Step Description	Expected Results	Pass/Fail	Comments
1	Log in as User Id = Password =	Login is successful and EmpowHR home page displays with menu navigation on left.		
2	Navigate to: Workforce Administration > Personal Information > Organizational Relationships > New Contingent Worker Instance	"Add Contingent Worker Instance" search page is displayed.		
3	Enter Emplid: (Search for an existing employee to become Contingent Worker) Click the Add button.	Data is accepted and Work Location tab appears.		
4	Work Location Enter Emplid: 174761 Action: Add Contingent Worker Person of Interest Type: 174761 Position Number: 90608827 Click the Add button.	Data is accepted if inputted		
5	Job Information Empl Class: Contractor	Data is accepted if inputted		
6	Payroll Payroll System: Other	Data is accepted if inputted		
7	Click Save	The record is saved as CWR.		
8	Click Sign Out	Login page appears		